



MINUTES

Lawton Alternative School PTA Minutes

May 27, 2020 via Zoom | 6:05 pm | Meeting called to order by: Janie Worster, PTA President

In Attendance: {Attachment A, 1 page}

Officers Present: President, Janie Worster; Vice President, Kristin Walczak; Treasurer, Irving Chin; Financial Secretary, Wendy Abunda; Secretary, Anabella Factora

Attendees: Please mute yourselves. If you have a question, please post it in the chat section. We will answer as many questions as possible!

Approval of Minutes: {Attachment B, 2 pages}

Minutes were reviewed from March 5, 2020. Wendy Abunda motioned to approve the minutes as written, and Montien Du seconded that motion. The minutes were voted on and approved by the rest of the attendees at 6:07 pm.

Financials (Presented by Treasurer, Irving Chin): {Attachment C, 5 pages, Attachment D, 6 pages, and Attachment E, 4 pages}

The March 1, 2020 to April 30, 2020 Financial Report, May 1, 2020 to May 26, 2020, and July 1, 2019 to June 30, 2020 Budget to Actual were presented. Michelle Tom motioned to approve the budget and Kristin Walczak seconded that motion. Anabella Factora motioned to ratify checks and Kristin Walczak seconded the motion.

Principal's Update: (Presented by Mr. Armen Sedrakian)

- The publisher that mailed out the packets for K, 1st, and 2nd graders made an error, and packets were delivered to the wrong students. This had been corrected, and parents should have received their packets by now.
- Year books will be delivered at your home. Please check your emails for 'Notes from the Principal' which will include instructions on how to get your yearbook delivered at home.
- Students are able to come to school on June 3, 4, and 5 to collect students' belongings. 8th grade is scheduled on June 1 and K on Friday. Details will be emailed soon.
- Ms. Gordenev and Ms. Larsen are both retiring this year. **Jackie Vu** will replace Ms. Gordenev. She is a counselor with several years of middle school experience. Ms. Cariso will move from Kindergarten to 3rd grade to replace Ms. Larsen. For Kindergarten, I've hired **Jennifer Ryning**, a teacher with several years of kindergarten experience. After interviewing several candidates to take over Ms. Liz's class while she is on maternity leave, the interview team selected **Sean Chizek** to teach 5th grade along with Dr. Fagan.
- The cafeteria table that was approved by the PTA to replace an old one is scheduled to arrive on June 11. The 40 chromebooks approved by the PTA as well are scheduled to arrive sometime in July.
- School next year is a work-in-progress.

Introduction of the 2020-2021 PTA Board & Team: (Presented by Janie Worster)

- **President - Craig Dillenbeck**
- **Co-Vice Presidents - Chotsani Hilt & Sarah Houchlei**
- **Secretary - Ahdana Azelvandre**
- **Co-Treasurers - Tony Tam & Jeffrey Leung**
- Financial Secretary - Irving Chin
- Membership Chair - Irene Lin
- Fundraising Chair - Dennis Van
- Kindergarten Coordinator - Melissa Leung

(Official Board Members in **bold**)

PTA Update: (Presented by Janie Worster)

- Huge thanks to Wendy Abunda, Kristin Walczak, and Anabella Factora - current PTA Board Members who have put in hundreds of hours over the past years and are finally stepping back. THANK YOU SO MUCH!!
- If you are interested in joining the SF 2nd District PTA Zoom call on the budget shortfall and fundraising, please sign up here:

[https://us02web.zoom.us/meeting/register/tZYvcu2rpzMvEtaDc0EEfQe_zAEmJsI8WtHN](https://us02web.zoom.us/join/zoom-join?from=addon&url=https://us02web.zoom.us/meeting/register/tZYvcu2rpzMvEtaDc0EEfQe_zAEmJsI8WtHN)

- We need help watering the plants and trees around Lawton this summer! If you can help water the plants and refill the tree water bags this summer, please email: officers@lawtonpta.com for instructions and available dates!

Upcoming PTA & School Events: (Presented by President, Janie Worster)

- June 2 — Last day of school
- August 13 — Teacher/Class lists published (also available via the Lawton Facebook Group)
- August 17 — First day of school

Audience Q&A

Submit questions via chat if you have any.

- Melissa Leung will organize and send emails to parents of incoming kindergarten students for a “Welcome” Zoom meeting.
- The 8th graders will be getting the \$2000 they’ve raised from K to 8th, which would have been used typically for graduation expenses, that the PTA was holding for them. Instead, they will use it to provide middle school teachers appreciation meals from Parapatesse Thai food.
- The PTA will allocate \$5000 in the budget for next year for a 2020 graduating “reunion” party for this year’s class given they were unable to host a party due to COVID-19.

Meeting End

Meeting was called to an end unanimously at 7:22 pm.